

# Video Interview Preparation

## You Will Need:

- A quiet room free of noise and distraction
- A fully charged phone/laptop/computer
- Notepad and pen

## Ensure That:

- Video camera is positioned at eye level (not looking up your nose)
- There is light shining on your face (not shining from behind you)
- Camera and audio has been tested
- You are professionally dressed and groomed
- You show some personality
- Any pre-assessments have been completed

## Have With You:

- Printed copy of resume & cover letter
- Printed copy of elevator pitch
- 5-6 prepared questions, written down
- Printed copy of the advertisement or position description